

# VOLUNTEER APPLICATION

(Must be at least 14 years old to volunteer)



Name \_\_\_\_\_ Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Day Telephone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ I prefer to be contacted by: \_\_\_\_\_ E-mail \_\_\_\_\_ Phone \_\_\_\_\_  
Employer \_\_\_\_\_ Position \_\_\_\_\_

Have you ever been convicted (including entering a plea of guilty or nolo contendere) of any felony crimes with in the past 7 years? Do not include convictions that were sealed or expunged pursuant to a court order or that are more than ten (10) years old. Yes  No

If you answered "Yes", please provide the following information: The date, place of the offense and charge:

What other information do you believe is pertinent to our full understanding of this matter?

Why do you want to volunteer for Claire's Day Children's Book Festival?

Have you volunteered in the past for Claire's Day? Yes  No  If so, when? \_\_\_\_\_

I am interested in a: \_\_\_\_\_ morning shift (8:00-12:45) \_\_\_\_\_ afternoon shift (12:00-5:00)

\_\_\_\_\_ Yes, I am interested in learning more about serving on next year's *CLAIRE'S DAY PLANNING COMMITTEE*.

Emergency Contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to Volunteer: \_\_\_\_\_

Personal References:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to Volunteer: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to Volunteer: \_\_\_\_\_

## PLEASE READ CAREFULLY BEFORE SIGNING

VOLUNTEER STATEMENT: I certify that I completed this volunteer application and that all the answers to the questions on this volunteer application and any attachments are to the best of my knowledge true and correct and that I have not knowingly withheld any pertinent facts or circumstances all of which are subject to validation. I understand that any misrepresentation, false statement, or omission made by me with respect to the information contained in this volunteer application could disqualify me from consideration as a volunteer, or if selected as volunteer, result in the termination of my volunteer efforts from Claire's Day Inc.

If selected as a volunteer, I agree to comply with the rules and regulations of Claire's Day, Inc..

I also understand that **smoking is prohibited** on the grounds of the Maumee Library and at the Claire's Day Children's Book Festival.

### **Claire's Day Volunteer Release**

**I wish to volunteer** for Claire's Day, Inc. I understand that my consent to these provisions is given in consideration for being permitted to volunteer for Claire's Day. **I UNDERSTAND THAT THE NATURE OF VOLUNTEER ACTIVITIES THAT I MAY PERFORM IN MY CAPACITY AS A VOLUNTEER MAY INVOLVE PHYSICAL ACTIVITY, CONTACT WITH UNIDENTIFIED OR UNFAMILIAR PERSONS, OR OTHER POTENTIAL RISK OF BODILY INJURY OR DAMAGE TO PROPERTY AND I HEREBY VOLUNTARILY ASSUME FULL AND COMPLETE RESPONSIBILITY FOR, AND THE RISK OF, ANY INJURY OR ACCIDENT WHICH MAY OCCUR DURING MY VOLUNTEER WORK WITH CLAIRE'S DAY. TO THE FULLEST EXTENT OF THE LAW, I, FOR MYSELF, MY NEXT OF KIN, MY HEIRS, ADMINISTRATORS, AND EXECUTORS (COLLECTIVELY, "RELEASORS"), HEREBY RELEASE AND HOLD HARMLESS AND COVENANT NOT TO FILE SUIT AGAINST (I) CLAIRE'S DAY, INC, THE MAUMEE LIBRARY, AND ALL OTHER SPONSORS OF CLAIRE'S DAY AND THEIR RESPECTIVE DIRECTORS, OFFICERS, VOLUNTEERS, AGENTS AND EMPLOYEES; AND (II) ALL OTHER PERSONS OR ENTITIES ASSOCIATED WITH CLAIRE'S DAY (COLLECTIVELY, THE "RELEASEES") FOR ANY INJURY OR DAMAGES I MIGHT SUFFER IN CONNECTION WITH MY VOLUNTEER WORK WITH THE CHILDREN'S BOOK FESTIVAL. THIS RELEASE APPLIES TO ANY AND ALL LOSS, LIABILITY, OR CLAIMS I OR MY RELEASORS MAY HAVE ARISING OUT OF MY VOLUNTEER WORK WITH CLAIRE'S DAY, INCLUDING BUT NOT LIMITED TO, PERSONAL INJURY OR DAMAGE SUFFERED BY ME OR OTHERS, WHETHER SUCH LOSSES, LIABILITIES, OR CLAIMS BE CAUSED BY CONTACT WITH AND/OR THE ACTIONS OF OTHER PERSONS, CONTACT WITH FIXED OR NON-FIXED OBJECTS, NEGLIGENCE OF THE RELEASEES, RISKS NOT KNOWN TO ME OR NOT REASONABLY FORESEEABLE AT THIS TIME, OR OTHERWISE.**

I understand that as a volunteer, I may become privy to confidential information about a Releasee. I agree to maintain the confidentiality of any information marked "confidential" as well as any information about each Releasee's business operations, organizational structure, employee information, financial operations, marketing strategy, organization, donor lists and amounts, plans for upcoming events, current or proposed business transactions and sponsorships, and any proprietary information such as computer software and programming and the like that is not otherwise publicly disclosed. I will not use any confidential information in any manner that would be detrimental to a Releasee.

At all times during my volunteer work with Claire's Day, I will conduct myself in such a manner as not to reflect unfavorably on or in any way diminish the reputation of the organization, festival and its affiliates.

I give my consent and permission to Claire's Day, Inc and its respective affiliates, successors, licensees, and assigns the irrevocable right to use, for any purpose whatsoever and without compensation, any photographs, videotapes, audiotapes, or other recordings of me that are made during the course of volunteering with Claire's Day.

This Release shall be construed under the laws of the state of Ohio in which Claire's Day, Inc is located. In the event any provision of this Release is deemed unenforceable by law, (i) Claire's Day shall have the right to modify such provision to the extent necessary to be deemed enforceable; and (ii) all other provisions of this Release shall remain in full force and effect.

I understand that I have given up substantial rights by signing this Release, and have signed it freely and voluntarily without any inducement, assurance or guarantee being made to me and intend my signature to be a complete and unconditional release of liability to the greatest extent allowed by law.

Volunteer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's or Guardian's Signature: \_\_\_\_\_ (If volunteer is under age 18)

Thank you for your interest in volunteering with for Claire's Day. We appreciate your offer to share your time and talents with us. Volunteers must be a minimum age of 14 years old and volunteers between the ages of 14 and 18 years must have a signature from their parent or guardian before they can participate.

**ORIENTATION INFORMATION:** Orientation will be held in the Maumee Library's large meeting room (8:00 AM for the morning shift and 12:00 PM for the afternoon shift. Volunteers receive a free t-shirt during orientation. This application can be turned in the day of the festival, mailed to Claire's Day, 427 West Dussel #116, Maumee, OH 43537, or email to: [volunteers@clairesday.org](mailto:volunteers@clairesday.org)